

**SALEM COUNTY BOARD OF CHOSEN FREEHOLDERS
JULY 20, 2005 MEETING MINUTES**

At 7:30 PM, Director Charles R. Sullivan opened the meeting with a moment of silence followed by the Pledge of Allegiance. Director Sullivan stated the meeting was in compliance with the Open Public Meetings Act.

On roll call, the following Freeholders were present: Lee R. Ware, Beth E. Timberman, Bruce L. Bobbitt, R. Benjamin Simmermon, Jr., C. David Sparks, Jr., Susan A. Bestwick and Charles R. Sullivan. Quorum was present.

Motion was made by Mr. Ware that the reading of the Minutes of June 22, 2005 meeting be dispensed with and that the Minutes be received, approved and recorded in the Minute Book. Mr. Bobbitt seconded his motion. The motion to accept the minutes carried by hand vote of 7/0.

There was no motion to waive the Rules of the Board.

PUBLIC HEARING

Bond Ordinance No. 2005-01

Ordinance Providing for Capital Improvements of the County of Salem, State of New Jersey, Appropriating the Aggregate Amount of \$111,232.26 consisting of an Amount Currently Appropriated in the County of Salem Adopted Budget which will be reserved in the County of Salem General Capital Fund

Motion was made by Mr. Ware to open the Public Hearing with second by Mr. Bobbitt with all in favor. There were no public comments. Motion was made by Mr. Ware to close the Public Hearing with second by Mr. Bobbitt with all in favor. Motion was made by Mr. Ware to adopt the Bond Ordinance No. 2005-01 with second by Mr. Bobbitt with roll call vote of seven votes affirmative, zero votes nay.

INTRODUCTION

Bond Ordinance No. 2005-02

Ordinance Providing for Capital Improvements of the County of Salem, State of New Jersey, Appropriating the Aggregate Amount of \$288,429.00 Consisting of an Amount Currently Appropriated in the County of Salem Adopted Budget which will be Reserved in the County of Salem General Capital Fund

Motion was made by Mr. Ware for Introduction of Bond Ordinance No. 2005-02 with second by Mr. Bobbitt with roll call vote of seven votes affirmative, zero votes nay. Director Sullivan stated the Public Hearing and adoption are scheduled for Wednesday, August 17, 2005.

SPECIAL RECOGNITIONS

Citation Honoring Robert Larrabee – Eagle Scout Recipient was read by title.

Citation Honoring Alex Belding – Eagle Scout Recipient was read by title.

Citation Honoring Barbara Uhland Upon Her Retirement with Twenty-Nine Years Service to the County of Salem was read.

Proclamation Recognizing the 100th Anniversary of Penns Grove Liberty Fire Company No. 1 was read.

Proclamation Recognizing Disabilities Awareness Day was read. Director Sullivan said the event was well organized by Office of the Disabled Coordinator Debbie Behnke and ran well.

CORRESPONDENCE

GENERAL

Peter Reno, V.P. Chairman of the Interim Operating Committee, Anchor Glass Container Corporation – letter acknowledging the company's support of recent efforts to secure additional funding for the Salem County Railroad Reconstruction Project

Frank J. Cianfrani, Chief, Regulatory Branch, US Army Corps of Engineers – Public Notice to solicit comments and recommendations concerning issuance of a Department of the Army permit for work located at the following areas:

- Obes Thorofare, Brigantine, Atlantic County, NJ
- Absecon Bay, Cities of Absecon and Pleasantville, Atlantic County, NJ
- Devils Reach, City of Cape May, Cape May County, NJ

Robert J. Caccese, Director, Office of the Attorney General, Department of Law and Public Safety – notice that the Office of the Attorney General is tasking each county's OEM Domestic Preparedness Planner with the responsibility of providing detailed face-to-face progress reports to the State Police Office of Emergency Management field representatives concerning the status of all procurements contained in each county's federal Homeland Security Grant Program's spending plan

Susan Bass Levin, Commissioner, Department of Community Affairs – announcement that the State of New Jersey has issued a Request for Proposals for approximately \$9 million in Small Cities Community Development Block Grants

Jack Lettiere, Commission of Transportation, New Jersey Transit – announcement that the application for a Minibus has been selected for inclusion in the statewide application under the FY 2005 Federal Transit Administration Section 5310 grant program

Maura K. McManimon, Executive Director, Office of Smart Growth, Department of Community Affairs

- notice that agreement 04-0257-00 (Smart Future) is amended for the purpose to increase the time period allowed for the expenditure of funds and completion of the project (\$40,000)
- notice that agreement 00-6070-02 (Smart Future) is amended for the purpose to increase the time period allowed for the expenditure of funds and completion of the project (\$125,000)

Maria T. Usas, Section Supervisor, Fiscal Resources, Grants Management & Review Program, Office of Financial Services, Department of Health and Senior Services – notice of an increase in Grant No. 05-1392-AAA-C-2 in the amount of \$236,256

Ira G. Megdal, Cozen O'Connor Attorneys – Notice of Public Hearing & Filing of a petition proposing to increase existing rate levels

Alisha A. Griffith, Assistant Director, Department of Human Services, Division of Family Development – notice that changes were made in the FFY 2006 Title IVD Sheriff/Prosecutor Reimbursement Agreement particularly in the reporting and counting of collections process

James R. Iannone, Acting Executive Director, South Jersey Transportation Authority – copy of the July 18th agenda

Ada N. Jackson, Office Manager, First Managed Care Option – June 2005 Savings Report showing \$141,731.64 in savings

David C. Rollison, CPA/RMA, Bowman & Company – copy of the 2004 Utilities Authority Audit Report

Atlantic County – resolution requesting legislation be enacted to impose limits on the annual New Jersey State Budget to include spending limitations comparable to those required of Municipalities, Counties, Authorities and School Districts

Cape May County – resolution encouraging legislation to automatically grant agricultural water allocations to permanently preserved farms

Hunterdon County - resolution requesting legislation be enacted to impose limits on the annual New Jersey State Budget to include spending limitations comparable to those required of Municipalities, Counties, Authorities and School Districts

Warren County – resolution requesting legislation be enacted to impose limits on the annual New Jersey State Budget to include spending limitations comparable to those required of Municipalities, Counties, Authorities and School Districts

Michael P. Chapman, Executive Director, Salem County Utilities Authority – letter certifying there was sufficient income to pay their expenses and a copy of the schedule of cash and investment balances

Edwin F. Kay, President, Kay & Associates, Inc., Real Estate Appraisers – appraisal summary of property located in Pittsgrove Township

Dante Rieti, Cumberland/Salem Workforce Investment Board – notice of the Work First New Jersey Allocations for PY 2005-06 (\$2,032,591)

Michael J. Bernard, Cpl., Lower Alloways Creek Township Police – resignation from the Executive Board of the South Jersey Traffic Safety Alliance due to his retirement from law enforcement

Angela S. Voros – letter of resignation from the Salem County Library Commission

Salem Main Street – copy of the Main Street Monthly Update

DEPARTMENT REPORTS

For the Month of May

Emergency Services

Nursing Home (Complete HealthCare Resources)

For the Month of June

Adjuster

Emergency Services

Shelter of Hope (Ranch Hope) Salem/Gloucester Counties

Surrogate

Veterans Services & Interment

COMMITTEE/COMMISSION MINUTES

Library Commission June 15th Minutes

Office on Aging Transportation Advisory Council May 16th Minutes

Social Services Board June 23rd Agenda

Motion was made by Mr. Ware that the Correspondence, Departmental Reports, and Committee/Commission Minutes be received and filed with Mr. Bobbitt seconding his motion. The motion was carried by a vote of 7/0. Director Sullivan highlighted the first piece of correspondence, which thanked Mrs. Timberman & Mr. Bobbitt for their hard work and effort to secure additional funding for the Salem County Railroad Reconstruction Project.

PAYMENT OF BILLS & CLAIMS

Motion was made by Mr. Ware that all Bills and Claims, when properly signed and audited, be paid and charged to their respective accounts. Motion was seconded by Mr. Bobbitt, which was carried by a hand vote of 7/0.

The Clerk of the Board/Administrator read resolutions in block by committee with Board concurrence.

ADMINISTRATIVE COMMITTEE – Sullivan, Ware, Bobbitt

R2005-285 Finance Resolution Cancellation of Check (Check # 041217)

R2005-286 Finance Resolution Cancellation of Check (Check #040562)

R2005-287 Finance Resolution Cancellation of Check (Check # 34410)

R2005-288 Finance Resolution Cancellation of Check (Check # 40142)

R2005-289 Finance Resolution Cancellation of Check (Check # 40469)

R2005-290 Resolution for Dedication by Rider for the Establishment of a Trust Account for the Housing Revitalization Revolving Loan Account for the County of Salem Pursuant to N.J.S.A. 40A:4-39

R2005-291 Resolution for Dedication by Rider for the Establishment of a Trust Account for the County Farmland/Open Space Preservation Tax for the County of Salem Pursuant to N.J.S.A. 40A:4-39

R2005-292 Resolution Rescinding Resolution #2005-251

R2005-293 Resolution to Correct Resolution 2005-251 Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87, Chapter 159, P.L. 1948

R2005-294 Resolution Authorizing Creation of the "Office of Archives and Records Management"

Mr. Ware moved for adoption of the ten resolutions with Mr. Bobbitt seconding his motion. Mrs. Bestwick inquired when Resolution R2005-290 started. The County Treasurer said that the trust account was to receive a small balance from a 1999 grant housing refund. Mrs. Bestwick expressed concern that Resolution R2005-293 replacing R2005-292 would require a large match. The County Treasurer said that a typographical error required the new resolution and that the county match was already in the 2005 budget. Director Sullivan said he saw Resolution R2005-294 and was glad that the PARIS grant was moving forward and thanked the Deputy Clerk of the Board Curt Harker. The motion for adoption of the foregoing resolutions carried a vote of 7/0.

BUILDINGS & GROUNDS COMMITTEE –Simmermon, Ware, Bestwick

R2005-295 Resolution Awarding a Contract to Various Firms for Real Estate Appraisals for Farmland with Preliminary Approval for Easement Purchase

Mr. Simmermon moved for adoption of this resolution with Mr. Ware seconding his motion. The motion for adoption of the foregoing resolution carried a vote of 7/0.

COUNTY AFFAIRS COMMITTEE – Bestwick, Sullivan, Sparks

No business came before this committee at this meeting.

HEALTH & SOCIAL SERVICES COMMITTEE – Sparks, Timberman, Simmermon

R2005-296 Resolution Authorizing Execution of Contract with Salem County Women's Services

R2005-297 Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to R.S. 40A:4-87, Chapter 159, P.L. 1948 (\$9,680.94 – Senior Transportation)

R2005-298 Resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to R.S. 40A:4-87, Chapter 159, P.L. 1948 (\$10,000 – Public Health Preparedness & Response for Bioterrorism)

R2005-299 Resolution Authorizing the Salem County Office on Aging to Develop a Proposal for New Jersey Transit for the Senior And Disabled Resident Transportation Assistance Act Funds

R2005-300 Resolution Awarding a Contract for the Testing and Inspection of Various Safety Equipment within the Salem County Nursing Home for the County of Salem (\$7,500 – Red Lion Group, A Cintas Company)

R2005-301 Resolution Awarding a Contract for the Assessment of the Public through Public Survey as Related to the Mobilizing for Action through Planning and Partnerships Grant for the Salem County Board of Health for the County of Salem (\$10,000 – Holleran Consulting Group)

R2005-302 Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to R.S. 40A:4-87, Chapter 159, P.L. 1948 (\$8,721 – Area Plan Grant)

Mr. Sparks moved for adoption of the seven resolutions with Mrs. Timberman seconding his motion. The motion for adoption of the foregoing resolutions carried a vote of 7/0. Director Sullivan noted that on Resolutions R2005-300 and R2005-301, more time in planning process would have allowed other more local vendors to respond instead of forcing an award to an out of state vendor. He recommended that Public Health Officer give more time in the process to solicit addition quotes on what looks to be an annual scope of work for the Department of Health. Mr. Sparks said he didn't believe the process to be out of order with other non-bid awards.

Mr. Sparks moved for adoption of the seven resolutions with Mrs. Timberman seconding his motion. The motion for adoption of the foregoing resolutions carried a vote of 7/0.

JUDICIARY COMMITTEE – Ware, Bobbitt, Simmermon

R2005-303 Resolution Approving Participation with the State of New Jersey in the Local Law Enforcement Block Grant Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

R2005-304 Resolution of the Board of Chosen Freeholders Supporting the Prosecutor's Office Application for a Local Law Enforcement Block Grant Program Administered by the New Jersey Division of Criminal Justice,

Department of Law and Public Safety (Megan's Law Grant LLE 19-04 - \$2,642; local match of \$294; total - \$2,936)

R2005-305 Resolution of the Board of Chosen Freeholders Authorizing Application for the Project Vision Grant Program from the New Jersey Department of Law & Public Safety for the Prosecutor's Office (\$43,750)

R2005-306 Resolution of the Board of Chosen Freeholders Authorizing Application for the Justice Assistance Grant Program from the New Jersey Division of Criminal Justice for the Prosecutor's Office (\$11,294)

Mr. Ware moved for adoption of the four resolutions with Mrs. Timberman seconding his motion. The motion for adoption of the foregoing resolutions carried a vote of 7/0.

Mr. Ralph Padilla of the Prosecutor's Office introduced himself as member of the collaborative with Salem City on the crime fighting initiative of Resolution R2005-306.

PLANNING & TRANSPORTATION COMMITTEE – Timberman, Sullivan, Bestwick

R2005-307 Resolution Adopting a Schedule of Fees for the Salem County Fire Academy

R2005-308 Resolution Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to R.S. 40A:4-87, Chapter 159, P.L. 1948 (\$333,495 – Work First New Jersey Funds; TANF - \$231,156; CAVP & EEI - \$28,488; GA/FS 0 \$73,851)

Mrs. Timberman moved for adoption of the two resolutions with Mrs. Bestwick seconding her motion. The motion for adoption of the resolutions carried a vote of 7/0.

ROAD & BRIDGE COMMITTEE – Bobbitt, Timberman, Sparks

R2005-309 Resolution Approving Plans and Specifications for the Resurfacing of Kings Highway, County Road #620, Phase IV-B in Mannington Township for the County of Salem

R2005-310 Resolution Awarding a Contract for Resurfacing of Kings Highway, County Road #620 Phase IV-B in Mannington Township for the County of Salem (\$329,165.21 – R.E. Pierson Construction Co., Inc.)

R2005-311 Resolution Awarding a Contract for Construction of a Salt Storage Building for the County of Salem (\$370,635 – Cover-All Buildings of NJ)

R2005-312 Resolution Establishing Two (2) Pedestrian Crosswalks and Parking Restrictions along Griffith Street, County Road #657 in the City of Salem

R2005-313 Resolution Approving Change Order No. 1 - 2004 Road Resurfacing Paving Program for the County of Salem

Mr. Bobbitt moved for adoption of the five resolutions with Mr. Sparks seconding his motion. The motion for adoption of the foregoing resolutions carried a vote of 7/0.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

Salem City Councilman Sherman Hampton commended those involved in the railroad reconstruction projects to assist Anchor Glass. He said a few new Salem City companies will be using the rail service.

Mr. James Lanier of Salem City said that his wife had no transportation from the County Nursing Home to church. Mr. Hampton amplified that Mrs. Lanier was wheelchair bound requiring a lift van. He suggested using the Nursing Home wheelchair accessible vehicles to take residents to church. Mr. Bobbitt inquired if internal Nursing Home chapel services were available. Director Sullivan said chapel services were available, but residents want to go to the outside church. The Director said there were some driver labor issues. Mr. Sparks commented to Mr. Lanier that it

was good to put a face to the name and that he would do his best to get transportation service back after the labor issues were addressed.

Mr. Hampton congratulated the Prosecutor's Office on their providing services in dangerous tasks. Mr. Ware seconded the praise for the Prosecutor's Office on the assistance to Salem City.

Director Sullivan closed the public portion.

CLOSED SESSION

R2005-314 Resolution Authorizing the Exclusion of the Public from a Meeting of the Board of Chosen Freeholders of the County of Salem

Mr. Ware moved for adoption of the resolution at 8:07 PM with Mr. Bobbitt seconding his motion. The motion for adoption of the foregoing resolution carried a vote of 7/0.

MOTION TO ADJOURN

Upon completion of closed session, Director Sullivan announced the Board was back in open session. Mr. Ware moved for adjournment of the meeting, with Mr. Bobbitt seconding his motion. With the motion properly moved, seconded and approved by all seven members, the meeting adjourned at 8:17 PM.